

Chief Building Official

The Township of Edwardsburgh Cardinal has an outstanding opportunity for a Chief Building Official.

Reporting to the Chief Administrative Officer/Clerk (CAO), the CBO is responsible for issuing permits and conducting inspections in accordance with the Ontario Building Code and other related acts and regulations. The CBO is also responsible for the supervision of bylaw enforcement in the municipality, including a part-time contract bylaw enforcement officer and a part-time contract animal control officer. The CBO works closely with the Township's volunteer fire department and assists with enforcement of fire service legislation.

Post-secondary education in a related field and a minimum of five years of experience in a municipal building department is a requirement of the position. The successful candidate will have a demonstrated competence in plans examination and building inspection as well as experience interpreting zoning and official plan documents and other municipal bylaws. Experience as a Fire Prevention Officer is considered an asset. The successful candidate will show a strong customer service orientation and well developed organizational and communication skills.

Edwardsburgh/Cardinal is a progressive municipality with a population of 7,000 distributed in a dynamic mix of rural areas and small urban centers. The municipality is strategically located for economic development at the intersection of Highway 401 and Highway 416. There has been significant growth in industrial and commercial development in the past few years. The Township offers a comprehensive benefit package and is an OMERS employer. The 2019 salary range for the position is \$68,320 to \$85,399 annually, based on a 40 hour work week.

Qualified candidates are invited to submit a detailed resume and covering letter in confidence to the undersigned by 4:30 p.m. on February 28, 2019. For additional details and the complete job description, please visit www.twpec.ca or contact the undersigned.

In accordance with MFIPPA, the information gathered will be used for the purpose of job selection.

The Township of Edwardsburgh Cardinal is an equal opportunity employer. Only those candidates selected for interview will be contacted.

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